

EU Kitchen Pollutants Study

PSE Healthy Energy Privacy Policy and Data Protection

PSE Healthy Energy (“PSE”, “We”, “Us”,) is committed to protecting any personal data that you share with us and fully complying with our obligations under the General Data Protection Regulation, Data Protection Act 2018 and Privacy and Electronic Communications Regulations 2003.

In order to carry out the study, we need to collect some personal data from you for the following reasons:

- Your name and contact details (email and phone number) in order to be able to contact you about the study
- Your home address so that we can visit your home to take the required samples

We will also collect several other pieces of information that are not personal data, such as information about your stove and photos of your kitchen. Your personal data will not be used for any other purpose other than to administer the study protocol.

We rely on your consent as our lawful basis for collecting this information – you can withdraw your consent at any time by contacting us at naturalgasstudy@psehealthyenergy.org or contacting the designated point of contact listed below. If you withdraw your consent, we will delete your personal data from our records and you will be withdrawn from the study.

Alongside PSE, your personal data may be shared with selected third-party processors who provide elements of services for us. For example, the study registration form is provided by Qualtrics, and we will use Gmail, Yet Another Mail Merge, Microsoft Outlook, WhatsApp or text/call to contact you to arrange a home visit. Where your personal data is shared with third parties such as these, we have ensured that we have the required data protection agreements in place to safeguard your personal data.

PSE is an organization based in the United States (US) and so your personal data will be processed in the US. To safeguard your data when sharing with our processors located in the US, we rely on standard contractual clauses as our transfer mechanism.

Your individual privacy will be maintained in all published and written data resulting from the study. We may publish the results of this research study in reports, scientific journals, or present it at professional meetings, but we will never include any of your personally identifiable data.

Your personal data will be retained until the study is published, or up to 5 years after the

collection date, whichever occurs first. After this time it will be securely deleted.

Data security is of great importance to PSE, and we have put in place appropriate security measures to protect your personal data. This includes:

- Implementing access controls to our information technology;
- Only using third party processors that provide a suitable level of security;
- Strict data minimization processes; and
- Using technical measures such as encryption, anti-virus and firewalls to protect our systems.

You have a number of rights over your personal data that you can exercise. You can:

- Ask for access to your personal information;
- Ask for personal information we hold about you to be corrected;
- Ask for your personal information to be deleted. This enables you to ask us to delete or remove your personal information where there is no good reason for us continuing to process it; and
- Ask for the processing of your personal information to be restricted. This enables you to ask us to suspend the processing of personal information about you.

To help facilitate the exercising of data protection rights, PSE has each designated a singular point of contact (SPOC) with whom you may lodge any questions, concerns, or complaints regarding your personal data. PSE's SPOC is listed at the bottom of this document.

You also have the right to submit a complaint about our processing of your personal data to your region's data processing authority (DPA). To find your respective DPA, visit the EU Data Protection Board [website](#).

PSE SPOC

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